

3.13.1 Risk Assessment for Swimming or Water Based Activities

Please circle: Excursion Regular Outing

Location/Venue (including address): _____

Types of activities the children will be participating in: _____

Expected Benefits: _____

Date of assessment: _____ Conducted By: _____

THE FOLLOWING EXAMPLES ARE PROVIDED FOR GUIDANCE AND EDUCATOR'S CONDUCTING RISK ASSESSMENTS ARE ENCOURGAED TO ADD FURTHER RISKS IDENTIFIED WITH SPECIFIC KNOWLEDGE OF THE LOCATION/VENUE AND TYPES OF ACTIVITIES.

Hazard/Risk	Risk Severity	Risk likelihood	Control measures	Action and implementation
Drowning.	Death or permanent disability.	Unlikely Likely	One educator to have current First Aid qualification. Appropriate educator to child ratios (1:5) Mobile phone and emergency numbers available. Swimming competency form.	Call Ambulance. Contact Parents/carers. Contact Management. Remove children from scene and ensure adequate supervision.
Running or Slipping Injury.	Serious injury requiring medical attention. First Aid needed.	Unlikely Likely	Establish rules on acceptable and safe behaviour. First Aid Kit available. Mobile phone and emergency numbers available. One supervising educator to have current First Aid Qualification.	Apply First Aid. Contact ambulance if necessary. Contact Parents/carers. Contact Management.
Child Protection.	Long term distress and emotional trauma /physical injury.	Unlikely Likely	Ensure male and female staff available to supervise toilets/change rooms. Use accessibility toilets if necessary. Provide students with clear instructions of what to do if approached by a person not from the service. Mobile phone and police contact number.	Isolate child with support person or educator. Call police. Contact Parents. Contact Management. Contact ECEC.
Children with Special Needs e.g. epilepsy.	First aid needed Require medical attention.	Unlikely Likely	Ensure that educators are aware of any medical conditions. Ensure that a management plan has been developed. Mobile phone and contact numbers available.	Provide Immediate First Aid. Contact ambulance if necessary. Contact Parents/carers. Contact Management. Remove children from scene and ensure adequate supervision.
Severe Weather Conditions.	Serious injury. Medical attention required. First Aid.	Unlikely Likely	Check weather forecast. Contingency plan developed and in place	Implement contingency plan Relocate children to a safe location.