



4.18.1 First Aid Kit Audit Checklist

KID'S CLUB MEDICATIONS:

MEDICATION NAME	EXPIRY DATE
Ventolin (1 of 2)	01/2026
Ventolin (2 of 2)	09/2026
Spacer	n/a
Children's Zyrtec	01/2026
EpiPen Jr	04/2026
EpiPen	10/2026

www.firstaidae.com.au or www.officeworks.com.au

Notes: Antiseptic Cream (1g single use packet) **no longer allowed due to allergies**

METAL FIRST AID BOX SUPPLY LIST:

Description	Quantity	Left	To Order
AEROPLAST Plastic Plasters (72mm x 19mm)	25		
AEROPLAST Premium Fabric Plasters (72mm x 19mm)	25		
AEROBURN Burn Gel Sachets (3.5g)	5		
AEROAID Antiseptic Spray (50mL) / Elastoplast Wound Spray	1		
AEROSHIELD CPR Face Shield	1		
AEROGLOVE Nitrile Examination Gloves (pair)	5		
AEROSWAB Gauze Swabs (7.5cm x 7.5cm)	5		
AEROWASH Eye Wash Amboule (15mL)	8		
AEROWIPE Cleansing Wipes	10		
AEROPROBE Splinter Probes (single use)	10		
AEROPAD Low Adherent Dressings (5cm x 5cm)	6		
AEROPAD Low Adherent Dressings (7.5cm x 10cm)	3		
AEROPAD Low Adherent Dressings (10cm x 10cm)	2		
AEROFORM Conforming Bandage (5cm x 4m)	3		
AEROFORM Conforming Bandage (7.5cm x 4m)	3		
AEROFORM H/Weight Conforming Bandage (10cm x 4m) Or OfficeWorks First Aiders Choice Med. Support Crepe Bandage (10cm x 4m)	1		
AEROPORE Microporous Tape (2.5cm x 5m)	1		

AEROWOUND BPC Wound Dressing (#14)	1		
AEROWOUND BPC Wound Dressing (#15)	1		
AEROWOUND Combined Dressing (10cm x 20cm)	1		
AEROBAND Triangular Bandage (110 x 110 x 155cm)	2		
AERORESCUE Emergency Rescue Blanket (silver)	1		
AEROPAD Eye Pads	4		
AEROCOOL Instant Ice Pack (80g)	1		
AEROINSTRUMENTS Scissors (13cm)	1		
AEROINSTRUMENTS Tweezers (11cm)	1		
AEROSUPPLIES Notebook & Pen	1		
AEROPINS Safety Pins	12		
AEROGUIDE First Aid Leaflet	1		
AEROSUPPLIES Amputated Parts Bags (asst sizes x3)	1		
Single Use Needle Holder Forceps	2		

SNAKE & SPIDER BITE FIRST AID KIT:

Description	Quantity	Left	To Order
AEROFORM Snake Bite Bandage (10cm x 10.5m)	1		
AEROFORM Snake Bite Bandage (10cm x 4.5m)	1		
AEROSPLINT Splint (36"Rolled)	1		
AEROSUPPLIES Marker	1		
AEROBAND Triangular Bandage (110x110x155)	1		
AEROPAD Non Adherent Dressings (5cm x 5cm)	1		
AEROCOOL Instant Ice Pack	1		

VEHICLE & ROADSIDE EMERGENCY FIRST AID KIT #1:

Description	Quantity	Left	To Order
AEROHAZARD Reflective Warning Triangle (72mm x 19mm)	1		
AEROHAZARD Reflective Safety Vest	1		
AEROSWAB Gauze Swabs (7.5cm x 7.5cm, 3 packs)	3		
AEROPWIPE Cleansing Wipe	3		
AEROPLAST Plastic Plasters (72mm x 19mm)	10		

AEROSHIELD CPR Face Shield Disposable	1		
AEROPORE Microporous Tape (2.5cm x 5m)	1		
AEROPAD Low Adherent Dressings (10cm x 10cm)	2		
AEROWOUND BPC Wound Dressing (#14)	1		
AEROFORM Conforming Bandage (5cm x 4m)	1		
AEROFORM Conforming Bandage (7.5cm x 4m)	1		
AEROBAND Triangular Bandage (110 x 110 x 155cm)	1		
AEROPINS Safety Pins	3		
AEROINSTRUMENTS Scissors (10cm)	1		
AEROINSTRUMENTS Tweezers (12cm)	1		
AEROSUPPLIES Notebook & Pen	1		
AEROWASH Eye Wash Amboule (15mL)	1		
AEROBURN Burn Gel Sachets (3g)	1		
AEROGLOVE Nitrile Examination Gloves (pair)	1		
AEROGUIDE First Aid Leaflet	1		

VEHICLE & ROADSIDE EMERGENCY FIRST AID KIT #2:

Description	Quantity	Left	To Order
AEROHAZARD Reflective Warning Triangle (72mm x 19mm)	1		
AEROHAZARD Reflective Safety Vest	1		
AEROSWAB Gauze Swabs (7.5cm x 7.5cm, 3 packs)	3		
AEROPWIPE Cleansing Wipe	3		
AEROPLAST Plastic Plasters (72mm x 19mm)	10		
AEROSHIELD CPR Face Shield Disposable	1		
AEROPORE Microporous Tape (2.5cm x 5m)	1		
AEROPAD Low Adherent Dressings (10cm x 10cm)	2		
AEROWOUND BPC Wound Dressing (#14)	1		
AEROFORM Conforming Bandage (5cm x 4m)	1		
AEROFORM Conforming Bandage (7.5cm x 4m)	1		
AEROBAND Triangular Bandage (110 x 110 x 155cm)	1		
AEROPINS Safety Pins	3		
AEROINSTRUMENTS Scissors (10cm)	1		

AEROINSTRUMENTS Tweezers (12cm)	1		
AEROSUPPLIES Notebook & Pen	1		
AEROWASH Eye Wash Amboule (15mL)	1		
AEROBURN Burn Gel Sachets (3g)	1		
AEROGLOVE Nitrile Examination Gloves (pair)	1		
AEROGUIDE First Aid Leaflet	1		

OTHER SUPPLIES NEEDED AS PER 4.18 CKC First Aid Policy:

Description	Quantity	Left	To Order
Kidney dish for holding dressings and first aid supplies	1		
Sharps container	1		
Digital Thermometer	1		

Audit Completed (Date & Initial):

19/12/24 JB	16/07/25 JB	14/10/25 - JB	04/11/25 - JB	

I have checked the kit, noted any items missing and informed the Responsible Person on site

Print Name: _____

Signature: _____ **Date:** _____

Date Purchased: _____

Co-ordinator Signature: _____ **Date:** _____

Comments: