

3.13.1 Risk Assessment for Swimming or Water Based Activities

Please circle: Excursion Regular Outing

Location/Venue (including address): _____

Types of activities the children will be participating in: _____

Expected Benefits: _____

Date of assessment: _____ Conducted By: _____

THE FOLLOWING EXAMPLES ARE PROVIDED FOR GUIDANCE AND EDUCATOR'S CONDUCTING RISK ASSESSMENTS ARE ENCOURAGED TO ADD FURTHER RISKS IDENTIFIED WITH SPECIFIC KNOWLEDGE OF THE LOCATION/VENUE AND TYPES OF ACTIVITIES.

Hazard/Risk	Risk Severity	Risk likelihood	Control measures	Action and implementation
Drowning.	Death or permanent disability.	Unlikely Likely	<p>Ensure educator to have current First Aid qualification.</p> <p>Appropriate educator to child ratios (1:5)</p> <p>Mobile phone and emergency numbers available.</p> <p>Swimming competency form.</p>	<p>Call Ambulance.</p> <p>Contact Parents/carers.</p> <p>Contact Management.</p> <p>Remove children from scene and ensure adequate supervision.</p>
Slipping or Tripping Injury.	Serious injury requiring medical attention. First Aid needed.	Unlikely Likely	<p>Establish rules on acceptable and safe behaviour.</p> <p>First Aid Kit available.</p> <p>Mobile phone and emergency numbers available. One supervising educator to have current First Aid Qualification.</p>	<p>Apply First Aid.</p> <p>Contact ambulance if necessary.</p> <p>Contact Parents/carers.</p> <p>Contact Management.</p>
Child Protection.	Long term stress and emotional trauma Physical injury.	Unlikely Likely	<p>Ensure male and female staff available to supervise toilets/change rooms.</p> <p>Ensure accessibility toilets if necessary.</p> <p>Provide students with clear instructions of what to do if approached by a person not from the service.</p> <p>Mobile phone and police contact number.</p>	<p>Isolate child with support person or educator.</p> <p>Call police.</p> <p>Contact Parents.</p> <p>Contact Management.</p> <p>Contact ECEC.</p>
Children with Special Needs e.g. epilepsy.	First aid needed Require medical attention.	Unlikely Likely	<p>Ensure that educators are aware of any medical conditions.</p> <p>Ensure that a management plan has been developed.</p> <p>Mobile phone and contact numbers available.</p>	<p>Provide Immediate First Aid.</p> <p>Contact ambulance if necessary.</p> <p>Contact Parents/carers.</p> <p>Contact Management.</p> <p>Remove children from scene and ensure adequate supervision.</p>
Severe Weather conditions.	Serious injury. Medical attention required. First Aid.	Unlikely Likely	<p>Check weather forecast.</p> <p>Contingency plan developed and in place</p>	<p>Implement contingency plan</p> <p>Relocate children to a safe location.</p>