

7.2.2 Evacuation Drill Evaluation

Date of drill			
Start and finish time			
Type of evacuation	FIRE	LOCKDOWN	OTHER
Educators involved			
Number of children (see attached sign in sheet for names of children in attendance)			

Action	Yes/No	Comments
<u>Educators</u>		
Were all educators informed of the upcoming drill?		
Was the procedure clearly displayed?		
Did all educators understand their particular roles and duties?		
Were there any points of the drill that were unclear?		
Were any occupational health and safety issues noticeable during the drill, e.g. hazards		
Were children adequately supervised and ratios maintained?		
Were directions given to children in a clear and precise manner?		
Is there anything that can be improved for the next drill?		
<u>Children</u>		
Were all children informed of the upcoming drill?		
Was the procedure clearly displayed?		
Did the children understand the reason for carrying out the drill?		
Did children understand the directions given by		

educators?		
Did children follow directions given by educators?		
Did children experience any difficulties?		
Were any children upset by the experience? If so, why?		
Feedback provided by the children after the drill?		
Evaluation		